



Membership Application and Renewal Form

Please tell us about the business or non-profit organization applying for membership in ABoT. If you are applying as an individual member, please use your own name as Member Name.

Business	Non-Profit Organization	Individual Member
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Member Name and Title:			
Member Mailing Address:			
Member Phone Number(s):	Main	Mobile	
Member Website Address:			
Please describe the business or services that you offer:			
May we list you as an ABoT member on the Where in the Valley website?	YES	NO	
Please list the social media channels you use and their addresses:			
Twitter			
Facebook			
Instagram			
Other-please specify:			
Are you the person who will attend ABoT meetings as the Member's representative?	YES	NO	
We use e-mail to send minutes, membership renewals, our newsletter and other correspondence.			
Do you wish to receive e-mail communications from us?	YES	NO	
<i>If Yes, please provide the name and company email addresses of anyone in your business who you want to receive our e-mails.</i>			

If you are NOT the person who will attend ABoT meetings as the Member’s representative, please give us the name and phone number of the person who will attend.

Representative’s Name:			
Representative’s phone/email:	Phone:		Email:

Annual Membership Rates | Due on or before March 1st of any calendar year.

Please note: If you are a new member, your dues are pro-rated from the time of formal admission as a Member, which takes place at the quarterly general meetings in March, June, September and December. This means that dues paid for March admission are 100% of the total rate owing in your category, but those for June admission are 75% of the rate; those for September admission are 50% of the rate and those for December admission are 25% of the rate. Please remit payment for the amount that fits your admission date.

<u>Category</u>	<u>Annual Fee</u>
Associate - Not for profit organization, retired professional or former business owner (no longer operating)	\$30.00
1 to 2 Employees (including owner/operators)	\$85.00
3 to 5 Employees (including owner/operators)	100.00
6 – 9 or more employees (including owner/operators)	175.00
10-20 employees (including owner/operators)	195.00
25-50+ employees (including owner/operators)	250.00

The number of employees refers to the highest number of full-time people you employ throughout the year. If you are a seasonal business or employ additional full or part-time staff during peak times of the year, just convert the actual hours worked to the “full time equivalent” of 1760 hours per year to find your number of “full-time” employees.

Member Admission

According to the Board of Trade Act, members can only be admitted at quarterly meetings - March, June, September and December, which gives you voting privileges at our AGM and quarterly meetings. For more information, see “Policies and Procedures” at www.tradeannapolis.com. **However, once your dues are paid, you will be able to attend all monthly and quarterly meetings, and receive our News You Can Use (NYCU) newsletter.**

Paying Your Membership Fees

Cheque - Please make cheques payable to: "Annapolis Board of Trade", P.O. Box 2, Annapolis Royal, N.S., B0S 1A0
Cash
Interac "auto-deposit" e-transfer addressed to payments@tradeannapolis.com . All Interac payments made via this email address will be direct deposited to ABoT's bank account.

to PayPal – **If you have a PayPal account, you can use it to remit payments to ABoT's PayPal account. The email address for payments remitted via PayPal is also payments@tradeannapolis.com**

Member Code of Ethics

The Annapolis Board of Trade (ABoT) is a membership organization of business owners in the Town of Annapolis Royal and the 90 square miles of the surrounding Annapolis County area. Its mandate is to support, encourage and develop business within its district. Membership in the Annapolis Board of Trade (ABoT) is a privilege and brings with it responsibilities. As a Member you are expected to:

- *Conduct all business and professional activities in a reputable manner, so as to reflect honourably on the greater business community,*
- *Understand, support and promote the mission and goals of ABoT,*
- *Participate in ABoT functions and activities, and, where possible, lend business and professional expertise to ensure their success,*
- *Participate in the promotion, development and enhancement of business growth and activities within the ABoT area.*
- *See "Policies and Procedures" at www.tradeannapolis.com.*

I recognize that Annapolis Board of Trade membership is a privilege and brings with it responsibilities. I shall conduct myself in accordance with the provisions of the Board of Trade Act, ABOT Bylaws and the ABOT membership Code of Ethics.

Signature:		Date:	
Print Name			